

FORM 10*Regulation 50 (5)*

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

RECORD OF MINUTES OF PRE-BID MEETING

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies/Works/ Non-consultancy services	Financial year	Sequence number
BOU	NCONS	20-21	00324

Particulars of Procurement	
Subject of procurement	Supply and Installation of RFID Asset Verification System
Location of Pre-bid Meeting	Ms Teams Meeting
Date and time of Meeting	July 29, 2021 at 11:00am

Record of Pre-bid Meeting Minutes	
Question asked	Response given
Given the pandemic situation, is BOU willing to allow bidders to submit documents online?	The Bank has provided extra days from the usual submission bidding period to enable hard copies arrive by courier

Can we propose Android Handheld readers rather than Windows OS?	YES
ITB 20:1 Number of copies. Do we prepare TECHNICAL (ORIGINAL & COPY) & FINANICIAL (ORIGINAL & COPY)	YES
I see 119 assets for software, do they require RFID tags really since they are intangible?	Some of the software is received on CD, these require tags. Then the software received via a download link shall be burned onto CD for storage thus requiring some tags for those software CDs
What percentage of tags shall be proposed metallic & nonmetallic? As well, outdoor assets, what could be approx. percentage?	Refer to Requirement ID: RFID-FA-125
How many RFID scanners are to be supplied?	Refer to appendix A – Scope of Services
Regarding replacement of barcodes with RFID tags, is it required to physically remove the existing barcodes from all assets? How are the existing barcodes labeled on to the assets (like with adhesive, screwed in etc.)?	YES. The existing bar codes were labelled using adhesive
Can vendor get remote server/workstation access (like VPN, TeamViewer etc.) during system implementation period to do remote software installations?	No

Will the server infrastructure for hosting Asset Tracking system be provisioned by client?	Yes, BOU will provide server infrastructure
Will the Bank provide a resource to facilitate integration of the RFID System with Oracle	The bank will provide the necessary infrastructure and relevant information to enable the vendor setup the integration
Is the Bank considering hosting the system on cloud or onsite?	Preference is onsite
Is there any required API for the Integration?	The vendor shall provide or setup any required APIs to get the integration working successfully
Can we get remote access testing environment before migration?	No
Will the server infrastructure for hosting the Asset Tracking System be provided by the client?	Yes, BOU shall provide the infrastructure

Certification of minutes as a true record of the proceedings of the meeting:

Name: GLORIA T.WAKOOBA

Position: Chairperson of the meeting

Signature:

Date: August 2, 2021

Record of pre-bid meeting to be sent to all bidders who purchased or were issued with the bidding documents.

RECORD OF ATTENDANCE

No	Name/email address	Company
1	Gloria T. Wakooba	Bank of Uganda
2	Raymond Mukuru	Bank of Uganda
3	Lawrence R. Male	Bank of Uganda
4	Alfred Rutta	Bank of Uganda
5	Dennis Ssengendo	Bank of Uganda
6	jbrooks@hardcat.com	Hard Cat
7	Naresh	Aircom Systems Ltd
8	Giri	Aircom Systems Ltd
9	Joshua	Aircom Systems Ltd
10	sunil@oteltechnologies.com	Blue Chip Africa Limited
11	Daniel Ekwaro	Ron Outsourcing LTD
12	Vijay Kumar	Aircom Technologies
13	Clive Moses <climoses@gmail.com>	
14	George Kimani	Computer Technologies
15	dheeraj@trackit.aero;	Track IT
16	'Anish Nair' <anish@trackit.aero>	Track IT
17	Chris Kakyo	Asset Business Solutions Ltd

18	Joseph Kimani	Managing Director Blue Chip Africa Limited
19	chris.kakyo@absasset.com	Asset Management Solutions
20	ssanyu.kaganzi@absasset.com	Asset Management Solutions
21	isaac.mitala@absasset.com	Asset Management Solutions
22	craig@taggitsa.co.za	Asset Management Solutions
23	natasha.karuhanga@ibsafrica.co.ug	IBS Africa